

SIT-DOWN ELECTRIC FORK LIFT OPERATOR DAILY CHECKLIST



DATE				INSPECTED BY			
MAKE		MODEL		S/N#			
HOUR			VOLTAGE				

MARK CIRCLE If **NO PROBLEMS** Visible. **KEEP UNMARKED** and **WRITE IN** Comment if **PROBLEMS ARE PRESENT**.

VISUAL INSPECTIONS

Write Comments

1	☐ Battery
	☐ Vent Caps
	☐ Water Level
2	☐ Battery Connectors
3	☐ Seat & Seat Belt
4	☐ Overhead Guard
5	☐ Mast
6	☐ Lift Cylinders
	☐ Lift Chains
7	☐ Carriage
8	☐ Tilt Cylinders
9	☐ Forks
	☐ Fork Locking Pins
	☐ (Attachment Applicable)
10	☐ Hydraulic Oil
11	☐ Front Tires
12	☐ Rear Tires

OPERATIONAL INSPECTIONS

Write Comments

A	☐ Listen for Unusual Noise
B	☐ Check Service & Parking Brake
C	☐ Lifting Control
D	☐ Tilt Control
E	☐ Forward Driving
	☐ Accelerator
	☐ Steering
	☐ Braking
F	☐ Reverse Driving
	☐ Accelerator
	☐ Steering
	☐ Braking
	☐ Backup Alarm
G	☐ Lights
H	☐ Horn
I	☐ Gauges
J	☐ Oil Spots on Floor

ADDITIONAL COMMENTS:



SIGNATURE: _____

WARNING: All parts and items which may need inspecting are not reflected in this worksheet. Operators are responsible for guaranteeing that the equipment is in proper working condition and in conformance with specifications. If any problems are found - DO NOT operate the equipment and immediately notify supervisor or manager.

ARE YOU CERTIFIED?
To Find Out More
CALL BIG JOE 800-835-1133

